



The Royal Canadian Legion

Branch #191 Chemainus

MINUTES OF EXECUTIVE MEETING

July 30, 2019

Meeting called to order @ 10:25 am

EXECUTIVE PRESENT: Len Lavender, Janet Mitchell, Wes Everitt, Colin Murphy, Mike Beggs, Ellen Lavender, Dave Nielsen, Dave Munro, Howard Ballard, Gil Newton; Absent: Terri Hegarty, Norah Fisher.

Installation of Officers: Janet Mitchell installed board 2019 Executive members - Gil Newton and Dave Munro who were away June 30, 2019.

Guests: Kathy Wachs of Chemainus Valley Cultural Arts Society received a donation of \$1000 from Bingo

Minutes of Previous Executive Meeting: A motion was made by Colin Murphy to accept the minutes as circulated, seconded by Wes Everitt. **CARRIED**

Minutes of previous General Meeting were circulated - FYI.

Correspondence: Ellen Lavender

BC Yukon Memo #44.19 - Executive Director

BC Yukon Memo #45.19- Valour Canada Donation Request

BC Yukon Memo #46.19- Executive Director

BC Yukon Memo #47.19- Nominations for 75th Anniversary of the Italian Campaign

These are posted in the Legion lounge.

Other Correspondence

FYI- Sandra "Sandy" Sudmant's Obituary

Chemainus Valley Historical Society Invitation – Museum grand opening August 17, 2019

Cards and Thank you Letters

Thank you letter from Ladysmith Air Cadets for the donation

Thank you letter from 100 Admiral Mainguy for the donation

Thank you letter from Vancouver Crisis Society for donation

Thank you card from Don Hall for donation Chemainus Secondary School

Thank you card from Hannah Pachet for the bursary

Thank you letter from Roy Hughes for the Service for Gordon Hughes – read out, posted in Legion lounge

Motion to accept correspondence moved by Ellen Lavender, seconded by Dave Nielsen.

CARRIED

Branch Financials: Presented by Janet Mitchell

Motion to accept Financial report by Janet Mitchell, seconded by Wes Everitt.

CARRIED

Bingo and Meat Draw Statements: Presented by Janet Mitchell

Reconciled bank balances as of June 30, 2019 are; for Bingo \$8,356.70 and Meat Draw \$4,818.23.

Motion to accept the Bingo and Meat Draw statements by Janet Mitchell, seconded by Dave Nielsen.

CARRIED

Complete statements are available upon request.

Donations: None

COMMITTEE REPORTS

Membership read by Ellen Lavender for Terri Hegarty presenting the following applications for membership:

New Members	Jackie Allen	Associate
	Trevor Lawless	Ordinary
	Amanda Blenderman	Associate
	Christina Goodbie	Associate
	Steve Smith	Ordinary
	Carl Wright	Associate
	Mary Robinson	Associate
Transfer	Michel Charron	Affiliate

A motion was made by Ellen Lavender to accept these applications for approval at next General Meeting September 29, 2019, seconded by Mike Beggs.

CARRIED

PRO: Colin Murphy – Joanne Hogan advised him the Vancouver Island Crisis Society posted a picture of the Society receiving their donation from the Legion in their recent paper publication.

Sick & Visiting: Diane Murphy – Flowers were delivered to Marjorie Brady.

Youth & Sports: No Report

Service Officer: Mike Beggs – We have two electric scooters and one walker stored in the bunker for use.

Poppy: Janet Mitchell – Poppy order is in, wreaths and regalia. Preparations have started on the Poppy campaign.

Bar: Howard Bullard – Howard has been actively learning his new duties as Bar Manager. Howard and Helen Fowler have obtained their Serve It Right Certificates and are training as Bartender Volunteers. Colin Murphy mentioned he will leave his Karaoke setup for August, as a trial period, and make it available from 6 – 9 Saturdays.

House: Gil Newton – The heat pumps are installed in the Lounge and gradually changing the towel and soap dispensers, as required. Mike Beggs advised he and Georgina Lorette are organizing and identifying keys in the safe room, as well as, making a list of who has keys. Wes Everitt mentioned the tap in front of the building needs attention for those who water the flowers, Gil will take care of this.

Zone Report: Wes Everitt – No report.

Honours and Awards: Wes Everitt – Wes and Len Lavender presented Verla Blogg a Certificate of Merit Award, for her work with the band and Bingo, at her band practice.

Sgt-at-Arms: Dave Nielsen – Dave has five members for the Color Party to march in the Ladysmith Parade next week. He has discussed with Terri Hegarty regarding doing more formal initiations for new members, they will discuss it further.

Ways and Means: Ellen Lavender - The Schnitzel Dinner, a fund-raising event for Tour de Rock, is set for September 21, 2019 in the Lounge.

A motion was presented by Mike Beggs to accept committee reports, seconded by Dave Nielsen.

CARRIED

OLD BUSINESS

Heat Pump – Completed - Covered in committee reports.

Canada Day and Markets days: Mike Beggs reported: Canada Day profit - \$2718.88 and Street Market profit \$601.99, Thanks to all who volunteered.

NEW BUSINESS

Executive received a letter from Dan Remery regarding vestments and/or Stole for the Padre Michael Wimmer. The executive agreed we should have a sash/stole for this office and our branch, Wes will research to see if the Padre already has one, if not he will proceed with further details on purchasing.

Len Lavender reported he is collecting entrance codes to end the duplications; Prices Alarms will begin logging entrances and reporting each month at a cost of \$10/month. They did not install the card entry system, a company in Alabama installed it and can send a new one for \$100.00 US. Howard Ballard suggested a member, Dave Kary, could look at it and make repairs; it would be good to fix in house if possible, if not then order from Alabama.

Janet Mitchell reported she had made up a binder with instructions for directors, including criminal checks, director's information, house rules, anti-harassment policy, code of ethics, and zero tolerance policy; included is signed Master copy of all having read and understood the same. This is a requirement by BC Yukon Command for Zone inspections and internal audits.

Motion to adjourn by Colin Murphy, seconded by Gil Newton.

CARRIED

Meeting adjourned @ 11:15 am

//Original signed by//

Ellen Lavender, Recording Secretary

//Original signed by//

Len Lavender, President