



The Royal Canadian Legion

Branch #191 Chemainus

MINUTES OF EXECUTIVE MEETING

21 Feb 19

Meeting called to order @ 1700 hrs

EXECUTIVE PRESENT: Len Lavender, Gil Newton, Janet Mitchell, Wes Everitt, Colin Murphy, Ellen Lavender, Peter Brady,
Absent: Darlene Beggs, Mike Beggs Rob Graham, Diane Murphy

Minutes of Previous Executive Meeting reviewed. Wes remarked that there was an error in the reporting of 16 bracelets vice 14 noted on last minutes. Being there were no other errors or omissions it was moved by Wes Everitt and seconded by Gil Newton on to accept the minutes of the previous meeting. (Correction updated) **CARRIED**

Minutes of previous General Meeting were circulated.

Correspondence presented by: Colin Murphy

BC Yukon Memo #07.19 - Membership update
BC Yukon Memo #08.19 - Mental Health First Aid course
BC Yukon Memo #09.19 - 2019 Convention Registration
BC Yukon Memo #10.19 - National Canadian Film Day – April 17th, 2019
BC Yukon Memo #11.19 - REMINDER: Deadline Feb.28 for Call to Host 2020 BC Yukon Sports Playdowns
BC Yukon Memo #12.19 - Poppy Funds for Public Service Projects
BC Yukon Memo #13.19 - 2018 Audited Financial Statements – Deadline April 30, 2019
BC Yukon Memo #14.19 - New Command Service Officer – Island
**These are all posted in the Legion Lounge

Thank you cards and letters:

Thank you card from Georgina Lorette for Staff bonus

Motion to accept correspondence moved by Colin Murphy and seconded by Wes Everitt.

CARRIED

Minutes of the Finance Committee Meeting 19 Feb 19 – for information

Branch Financials presented by: Janet Mitchell

Motion to accept Branch financials was moved by Janet Mitchell and seconded by Wes Everitt.

CARRIED

Bingo and Meat Draw report presented by: Janet Mitchell

Reconciled Bingo Bank balance as of 31 Jan 19 was **7,690.08**. The branch has given out **1,767.75** in donations from Bingo.
Meat Draw Bank balance as of 31 Jan 19 was **7,709.96**. The branch has given **500.00** in donations from here. Complete statements are available.

A motion was made by Janet Mitchell and seconded by Ellen Lavender to accept this report as presented. **CARRIED**

Donations presented by Janet Mitchell:

Chemainus Community Band 1,000.00 from Bingo

Chemainus Secondary School Dry Grad 1,000.00 from Meat Draw

A motion was made by Janet Mitchell, seconded by Ellen Lavender that these donations be made to these organizations upon approval of general membership.

CARRIED

COMMITTEE REPORTS

Membership presented by Len Lavender

The following new applications are submitted for approval:

Allen Wood	Ordinary
George Robson	Ordinary
David McCormick	Ordinary
James Beaulieu	Associate

A motion was made by Colin Murphy to accept these applications for approval at next General Meeting, seconded by Gil Newton.

CARRIED

PRO presented by: Colin Murphy – Nil

Sick & Visiting presented by Diane Murphy: Diane will be sending a card on behalf of Legion for the Ray Bullock service in March.

Youth & Sports presented by Rob Graham: Nil

Service Officer presented by Wes Everitt: Wes announced the new Service Officer for the Island is Rick Sanders. Also still have two scooters available.

Poppy presented by Janet Mitchell: Poster and Literary presentations will be on Saturday at 1100 in Legion Hall.

Bar presented by Peter Brady: Peter reported that the steak dinner night netted us 391.00 after costs, in all we have approx. 600.00 raised for Wounded Warriors so far.

House presented by Gil Newton: Filter screens from kitchen have been cleaned. Plans are to paint the kitchen in near future. Work still going on with the chimney removal. BZ to Keith Palou for all his snow removal efforts around the branch during the storms last week.

Zone Report presented by Wes Everitt: Wes reported the highlights of the last Zone Mtg with results of the Zone elections, new Zone Commander is Norm Scott with Ron Weeks as deputy ZC. Our own Janet Mitchell will continue as Zone Treasurer. Next quarterly meeting will be held 5 May 19 at Lake Cowichan Branch #210.

Honours and Awards presented by Wes Everitt: Nil Report

Sgt-at-Arms presented by Wes Everitt: Colour Party will be required and have responded for Zone Poster and Literary Presentation on 23 Feb @ 1100. There will be a Celebration of Life for Ray Bullock the 23 Mar at Legion Hall and Colour Party will attend.

Ways and Means presented by Ellen Lavender: Ellen submitted the following report:

Feb 2, 2019 – Celebration of Life for Gerald Brooks – well over 120 served.

Feb. 20, 2019 – Rotary Exchange student lunch – food cost \$117.00, at \$10.00 a plate for 38 = \$400.00 with GST. Etc.

Feb. 23, 2019 – Zone Poster & Literary awards Zone donates \$100.00 for food. Our costs will be around \$40.00 as we have some supplies on hand already.

Upcoming Events:

March 2, 2019 – Wounded Warriors

March 16, 2019 – St. Patrick's dinner for Cowichan Pipe & Drums

March 23, 2019 – Celebration of Life for Ray Bullock

A motion was tabled by Wes Everitt to accept committee reports seconded by Gil Newton.

CARRIED

OLD BUSINESS

Wounded Warriors Fundraiser – To date we have raised \$659 for the cause.

Recycling – In an effort to curb costs recycling and sorting of mixed recyclables and cardboards will be handled in-house on a trial basis for the next 6 months.

NEW BUSINESS

Internal Audit Committee – Nora Fisher (Chair), Brittany Pickard and David Nielsen. These persons have volunteered to conduct our Internal Audit. A motion was presented by Janet Mitchell and seconded by Wes Everitt that they conduct our Internal Audit as per bylaws.

CARRIED

Liquor and Business Licences – Len Lavender commented that these have be acquired and posted. Janet will be taking care of Gaming permits.

There being no further business a motion to adjourn was made by Colin Murphy and seconded by Janet Mitchell.

Meeting adjourned @ 1750 hrs.

//Original signed by//

Colin Murphy, Recording Secretary

//Original signed by//

Len Lavender, President